



# Exception to Policy Form

Updated 4/5/2023

This form is a required step of the approval process for applicants who are not members of Covenant Life Church (CLC) and wish to serve in CLC ministries involving the oversight of children (17 years old and under). Final approval is decided by CLC's Child Protection Policy Committee.

Applicant's Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

CLC Ministry in which applicant will serve: \_\_\_\_\_ Dates of Service: \_\_\_\_\_

An exception from the normal policy (of only allowing CLC members to serve) is being considered based on the following criteria:

1. Applicant has completed the CLC Volunteer Application.
2. Applicant's background check, conducted by CLC, was completed for the current serving year.
3. Applicant understands CLC's child protection policy.
4. Applicant's pastor recommends the applicant for service and has completed the Pastoral Recommendation section below.
5. Applicant has been recommended by CLC staff overseeing the ministry in which applicant will serve:

\_\_\_\_\_  
CLC Staff (overseeing the ministry of applicant's service)

\_\_\_\_\_  
Date

## PASTORAL RECOMMENDATION (completed by applicant's pastor)

Today's Date:	Name of Pastor:
Name of Applicant:	Church Name:
	Pastor's Signature:

Please circle one of the following:

- I have **NO CONCERN** for the applicant working with children (17 years old and under).
- I **HAVE CONCERN** for the applicant working with children (17 years old and under).

Any further comments about the applicant:

\_\_\_\_\_

## CLC CPP STAFF REVIEW (completed by CPP Staff)

Decision: \_\_\_\_\_ Approved to serve

\_\_\_\_\_ Disapproved to serve

\_\_\_\_\_  
CLC Pastor's Printed Name

\_\_\_\_\_  
CLC Pastor's Signature

\_\_\_\_\_  
Date