



The Family Schools Program (FSP) is a ministry of Covenant Life Church that provides support and oversight to homeschooling families who are members of a local church. FSP is recognized by the Maryland State Department of Education as an institution responsible to review homeschooling students enrolled in its program. We help prepare students for life by articulating a vision of academic excellence, establishing systems of mutual accountability, coordinating group activities, facilitating entrance into higher education and the workplace, and urging students and parents alike to live for the glory of God.

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Covenant Life Family Schools Program Handbook

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Vision and Purpose

God has given parents the command to bring up their children in the training and instruction of the Lord (Ephesians 6:4, Deuteronomy 6:4-7). FSP exists to help parents provide a biblically based education in both the education and spiritual training of their children.

Over the last few decades, the homeschool movement has been widely embraced by the Christian community as a viable, and often preferable, educational choice. We caution families not to have unrealistic expectations of what homeschooling will do for their child or their relationship with their child. But we also recognize that there are specific training and academic advantages in a good homeschooling situation. Many families have found homeschooling to be the ideal situation for them to have a tightly-knit family embracing biblically-based education.

We do not believe homeschooling is God's will for every family, but rather parents have the prerogative and the responsibility to choose the educational method they think best suits the needs of their children. Parents can also choose reasonable goals in exercising the parental responsibility to train their children. The local church is a means of grace to help parents accomplish this supernatural task. The Family Schools Program exists to administer this gift of grace to homeschooling families.

We believe God has prepared "good works" for our young people to accomplish (Ephesians 2:10). Whether they work in full-time ministry or in the marketplace, whether they become nuclear physicists or stay-at-home moms, God has called them to be disciples who love their families, build the church, and serve the world around them. We share with parents the goal of helping each child fulfill this calling and develop in all areas of his or her life – intellectually, spiritually, socially, emotionally, and physically.

Designed to support

The Family Schools Program is designed to support families as they seek to train and educate their children for the glory of God and within the local church.

- Provides the opportunity to homeschool under the state-recognized umbrella group, Covenant Life Family Schools Program, which complies with the legal requirements of Maryland (COMAR 13A)
- Supports and encourages parents as educators
- Fosters fellowship among homeschool families
- Offers supplemental opportunities for students
- Extends a pool of resources and services
- Motivates with accountability

Annual tuition includes the following:

- Enrollment in a state-approved home school satellite program
- Membership in the Maryland Association of Christian Home Educators (MACHE), which includes a discount card for reduced prices on school resources at various stores
- Free admission to the MACHE Curriculum Fair in Frederick, MD
- Program reviewer assigned to conduct bi-annual reviews and provide advice and encouragement as needed
- Administrative services (including official transcripts and college application recommendation letters), support for program operations and maintenance of family and student cumulative records
- Eligible to participate in all events throughout the year (Adventure Academy, academic fairs, teacher training, used curriculum sale, parent meetings, etc.)
- Eligibility to participate in the Covenant Life School (“CLS”) athletics program
- Eligibility to participate in part-time classes offered by CLS
- Official approval for high school students who would be entering their junior year of high school to take dual enrollment college courses at Montgomery College
- Official approval to students under the age of 16 to get their driver’s permit through the MVA

As part of FSP, families have many other opportunities to be equipped and supported by our program. Please visit the website at www.familyschoolsprogram.org to learn more about our programs, including:

- SOAR Co-op for grades K-8
- Adventure Academy
- Science and History Fairs
- Curriculum Fairs
- Teacher trainings
- Families with Instructional Needs (FIN) trainings/groups
- Standardized testing for K-10
- PSAT testing (grades 10-11)
- Christmas Craft Fair
- ASVAB (Armed Services Vocational Aptitude Battery) testing that measures developed abilities (grades 10-12)
- Classes available from outside sources
- And more

The FSP tuition tiers for the 2017-18 school year is as follows, based on the grade level of the oldest child enrolled:

K-5th Elementary Tier tuition is \$200

6-8 grades Middle School Tier tuition is \$300

9-12 grades High School Tier is \$375 for the first high school student and an additional \$50 for each subsequent high school student enrolled in FSP.

FSP tuition is non-refundable once the school year has begun. FSP tuition will not be prorated for partial years in the program. Tuition is due by August 31 each year.

Home Education in Maryland

The following home education regulations apply to members of FSP (underlined text and text in “red” are added by FSP)

Taken from www.dsd.state.md.us (the Division of State Documents) COMAR 13A.10

.01 Home Instruction Program.

A. Purpose. The purpose of this regulation is to establish a procedure to be used by the superintendent of each local school system to determine if a child participating in a home instruction program is receiving **regular, thorough instruction during the school year in the studies usually taught in the public schools to children of the same age.**

B. Written Agreement.

(1) A parent or guardian who chooses to provide a home instruction program for his or her child shall initially sign a statement on a form prescribed by the State Department of Education which: **(this is the Assurance of Consent form you send to the county at the beginning of home instruction – this is only done once when you first begin homeschool in the State of Maryland)**

(b) Shall be submitted to the local superintendent at least 15 days before the beginning of a home instruction program.

.02 Voluntary Participation in Standardized Testing.

Upon request of a parent or guardian, a child receiving home instruction may participate in the regularly scheduled standardized testing programs that are administered in the public school the child is eligible to attend.

.04 Placement in Public School.

Upon application of a child for admission to a public school from a home instruction program, the local superintendent shall determine by an evaluation the placement of the child and any credits to be awarded toward high school graduation. The evaluation may include administration of standardized tests and examinations and interviews with the child.

.05 Home Instruction Under Supervision of Nonpublic School or Institution.

A. A parent or guardian may provide a home instruction program for his or her child without compliance with the requirements of this regulation, other than the requirements of Regulations .01B(1)(b) and .04 of this chapter, if that program offers **regular, thorough instruction during the school year in the studies usually taught in the public schools to children of the same age** and is under the supervision of a:

(1) School or institution offering an educational program operated by a bona fide church organization, and the supervision includes at a minimum all of the following components:

- (a) Pre-enrollment conferences with parents or guardians,
- (b) Textbooks, lesson materials, and other instructional materials or equipment designed to be used independently by the pupil at a site other than a school,
- (c) Annual visits by supervisory personnel to the site where the pupil is receiving instruction, and
- (d) Conferences with parents or guardians at appropriate intervals during the period of enrollment; or

B. The home instruction program may include enrollment on a part-time or full-time basis in courses offered by accredited or unaccredited colleges. **(This means it is legal for your student to take dual enrollment classes in high school in Maryland)**

C. Annual Verification. The supervising nonpublic school or institution described in §A of this regulation annually shall: **(FSP takes care of this each year but does not inform if a family has withdrawn)**

- (1) Verify with the local school superintendent the identification of home schooled students whose instruction is continuing under its supervision;
- (2) Notify the local school superintendent of the identification of home schooled students whose instruction is newly added to its supervision; and
- (3) Provide the local school superintendent with the identification of home schooled students whose instruction is no longer under its supervision. **(This needs to come from the family directly to the county)**

D. Change in Status. The supervising nonpublic school or institution described in §A of this regulation shall notify the local school superintendent if a change occurs in the status of a home schooled student whose instruction was under its supervision during the school year.

Frequently asked questions

Here are some frequently asked questions from the Maryland State Department of Education:

A. Are home schooled students required to take standardized tests?

The home schooling regulations authorize home schooled students to voluntarily participate in regularly scheduled standardized testing programs administered by the public school they are eligible to attend.

B. Can home schooled students take courses at the public school they are eligible to attend?

Home schooled students are authorized only to participate in standardized testing. The regulations do not authorize participation in any other public school courses or activities.

C. Must a parent/guardian have a high school diploma or college degree in order to homeschool the child?

The regulations do not require a parent/guardian to have a high school diploma or college degree to homeschool a child.

In order to conform to the state regulations, regular and thorough instruction must take place on a regular basis during the school year and be of sufficient duration to implement the instructional program. This regular and thorough instruction must include the subjects usually taught in the public schools to children of the same age. These include English, mathematics, science, social studies, art, music, health, and physical education. For high school, foreign language and tech requirements have been added to the local public school requirements. As part of FSP, we require compliance with the home instruction regulations in the State of Maryland. We require regular and thorough instruction in the above listed subjects.

Parental Responsibilities and Principles for Participation in FSP

When a family enrolls in FSP, the parents are responsible to:

1. Seek to teach their children biblical principles, truths and Christian character; make relevant applications of God's Word to the circumstances of their family life; and demonstrate faith to their children through personal devotion to the Lord Jesus Christ and through faithful involvement in a local church.
2. Submit all required forms and reports including but not limited to curriculum plans, two report cards or progress reports yearly, and re-enrollment forms, in a timely manner. Re-enrollment is not automatic; forms are due each spring for the following school year. Record keeping requirements are outlined in the next section of this document.
3. Diligently teach their children in a responsible manner on a regular, thorough basis, and instruct their children in the subject areas required by state law, but are free to choose the curriculum best suited for their child's needs. Ultimately, parents are fully responsible to God for the job they do educating their children.
4. Pursue academic excellence for their children by continually improving curriculum and instruction and taking advantage of seminars, mandatory faculty meetings, workshops and printed materials made available through the Family Schools Program.
5. Be reviewed by an FSP Reviewer bi-annually. At least one of those reviews will be a home visit. Each family is asked to work with their reviewer to assure that the two reviews per year required by the program are scheduled and completed.
6. Maintain student work and project packets and submit to record keeping and review procedures designed to verify their homeschool's operation.

7. Maintain integrity in all of their dealings with FSP, which includes the full payment of annual tuition for FSP membership, and pay tuition and fees by the designated deadlines. In the event of a financial crisis, please contact the administrator.

8. Notify the FSP Administrator and state and local educational authorities, if a family moves or decides to enroll their children in a different educational institution.

9. Submit the Assurance of Consent for Home Instruction form to their local county school system and agree to have their enrollment status annually verified with the county schools by FSP only after their re-enrollment form has been submitted. The information provided will include the student's name, address and grade level.

10. Understand that minimum standards must be maintained to be eligible for continuance in the FSP, acknowledging the right of FSP to refuse re-enrollment or advancement to the next grade level in FSP if: tuition is unpaid at the time of re-enrollment for the following year; records have not been completed, maintained, or submitted for the year; courses have not been completed according to the requirements of FSP and the State of Maryland; or reviews have not been completed.

11. Parents are responsible to be informed of current laws regarding homeschooling pursuant to MD COMAR 13A.10.01.01-.05, understanding that FSP cannot provide legal opinions or support in the case of litigation against, summons served, or involvement in any legal actions as a result of homeschooling activities. Families desiring such support should become members of the Home School Legal Defense Association. There is a membership fee, but FSP families receive a \$20 discount by using the group code, 210412.

12. Agree with the policies and procedures outlined in this handbook and sign the program agreement form.

Record Keeping and Accountability

1. Each FSP family is asked to submit a Progress Report (report card) for each student twice a year. Parents must submit these forms at the end of each semester (no later than January 31 and June 30). Forms are supplied by FSP (office or from website) or families may generate their own report card. Forms can be submitted in paper format or online through the Family Portal. Each family must notify FSP when report cards are submitted online.
2. Each family is required to submit a curriculum plan. Parents must submit the curriculum plan to the FSP Administrator no later than the date of the Fall Kick-Off meeting. This form provides details as to the planned course of study in each subject area dictated by the State of Maryland: math, English, social studies, science, technology, health, physical education, art and music. This may be submitted online or on paper to the FSP office.
3. In preparation for the bi-annual reviews, families should have students' work organized by subject, and material for each course available for the reviewer to examine. The reviewer will want to see instructional materials, reading materials, and progressive examples of child's writings, graded work, daily work (worksheets, workbooks, etc.), creative materials, and tests. The graded work must be consistent with and sufficient in amount to warrant the grade given for the course. The review form that the reviewer uses is in each family's file on the portal, so that families can be informed of what a review requires.
4. FSP highly recommends maintaining records or logs of extra-curricular activities, field trips, community service, internships, and book lists for each grade. These can be submitted at the time of reviews.

Record Keeping Specific to High School:

To better serve high school students and families and to better prepare them for college applications and admittance, we have stricter requirements for record keeping in high school. As of the 2016-17 school year, FSP will award the credits for high school classes and will produce the student's high school transcript. A diploma from Covenant Life Family Schools Program will be awarded. Therefore, we need to make sure the work done is worthy of receiving high school credit.

1. High school students must have a HS Plan (on the portal) completed at the start of their high school years with FSP. This ensures that the family is planning a course of study that meets the required credits for graduation. This plan may be adjusted each year but an overall plan must be in place at the beginning of high school.

- Classes taken in 8th grade for high school credit can be entered into the portal at the beginning of 9th grade. They will be reviewed for credit during the 9th grade review. Parents must keep all necessary records and coursework from 8th grade early credit classes to be presented for credit at the 9th grade review.

2. High school families are required to complete course descriptions on the online web portal for each course of study in a given year by October 15. A \$25 late fee will apply if the deadline is not met.

3. Each course submitted for high school credit must meet one of the following criteria for determining credit value, and this must be clearly shown at the bi-annual reviews. The reviewer will confirm if **sufficient work and documentation have been completed for the credit and grade awarded.**

- ❖ Completion of at least 75% of a standard high school textbook. Tests published by the publisher or other reputable educational source should be completed and accurately graded. A chronologically-ordered portfolio of the student's work including quizzes, tests, daily work, writing samples, logs, etc. should be kept. Please note that completion of 75% of the book is considered the minimum requirement; however, it is best to thoroughly complete the course material to ensure the student is prepared to advance to and succeed in the next level of high school study. Please plan the coursework for the year accordingly and discuss any questions you have on this issue with your reviewer.

- ❖ Completion of a high school or college level course at a private school, college, online, or taught by a competent tutor. The FSP family must provide documentation from the instructor of successful completion of the course and a final grade, as well as documentation of regular progress and how the grade was determined.
- ❖ Completion of 120-180 hours with documented time (logged hours) spent in instructional time, homework, projects, etc. This option for credit may only be used for elective courses and may not be used for core classes. Keep examples of daily work and tests. **If a grade is given for the course, there must be examples of graded work and an explanation of how the grade was determined.** If class is taken pass/fail, a log of hours and work completion/participation will suffice.

4. **Credit will be awarded only for courses taken at the high school level in terms of both quality and quantity.** Reviewers will ensure that the tests and other resources used in a course have met this standard. If a grade is awarded there must be sufficient graded work and evaluations of the student's knowledge to warrant the grade given. The quality and quantity of work must match the grade given for the course. Please be reminded that even though high school students are capable of doing independent work, parents should regularly check their child's progress in each subject.

5. Transcripts from FSP will only contain grades and GPA from the years the student was enrolled in FSP, unless a retro review has been performed for the other high school years a student was enrolled in homeschool. **This also applies to current high schoolers who were not previously part of the HSC program of FSP.** If a family desires FSP to do the complete transcript, a retro review is required and the family must provide complete course descriptions and grades on the web portal. Samples of work shown to the reviewer during the retro review should include tests and quizzes, papers, daily work samples, projects (or photos of projects), logs for courses taken pass/fail, graded and checked coursework, grade reports from outside classes, or other proof of work completed and grade assigned.

6. Prior to the class of 2017 (and an option for the class of 2017), the transcript and diploma for non-HSC students in FSP were given by the family, thus indicating that the credit was awarded by the parents. HSC students received the transcript and diploma from FSP indicating that credit was awarded by FSP. Starting with the class of 2017, all diplomas and transcripts will come

from FSP and credit will be verified by FSP. Seniors in the class of 2017 have the option to finish with a FSP transcript and diploma or a parent transcript and diploma.

Important Dates and Deadlines

- Tuition due in full before August 31 for the upcoming school year
- Mandatory attendance at the Kick-Off meeting in September each year
- Curriculum Plan due by the Kick-Off meeting in September each year
- High School Plan completed at the beginning of high school with FSP - this should be completed before the Kick-Off meeting in September of the year the student begins high school with FSP
- Course Descriptions for high school courses completed in online portal by October 15 for the current school year
- Teacher Conference Day (On site mid-year reviews) in January
- Mid-year review completed and mid-year grades submitted by January 31
- Mandatory mid-year meeting in late January / early February
- Free re-enrollment completed by June 1 (after June 1, there is a \$25 re-enrollment fee)
- End-of-year review completed and final grades for the year submitted by June 30

See calendar for specific dates for the current school year

Testing

FSP does not require that students be tested with any standardized test. If families choose to have their child tested, FSP offers an opportunity to take the Stanford Achievement Test in the spring each year for students in grades K-10.

Families who prefer fall testing or any other variation may arrange for this on their own. One option is to test through the public school system. Maryland State regulations state that upon request of a parent or guardian, a child receiving home instruction may participate in the regularly scheduled standardized testing programs that are administered in the public school that the child is eligible to attend. Parents interested in testing their student at the local school must directly contact the school and meet all deadlines the school has in place. Contact the local school in the summer or early in the school year to arrange to participate in their standardized tests. Other options include testing with BJU, Abeka or Seton. (see HSLDA link for more info:

https://www.hslda.org/highschool/docs/Choosing_Ordering_Standardized_Tests.pdf)

The **SAT** (Scholastic Aptitude Test) and **ACT** (American College Test) are college entrance tests, taken by students in high school starting as early as 10th grade. They are national tests, given on specific dates throughout the year. Registration for these tests is usually done online through their websites. Students should use the homeschool code on these tests: SAT homeschool code is 970000 and the ACT homeschool code is 969-999 and Maryland PSAT code is 992199. FSP does not receive a copy of these scores, so students are individually responsible to send them to prospective colleges and to provide FSP with the scores to be included on the student's transcript. A page print of the website, where the scores and student data are clearly shown, is sufficient for FSP. Official reports are also accepted.

In October of each year, Covenant Life School administers the **PSAT/NMSQT** (Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test) for students in grades 10-11. FSP will inform high school families in August regarding the test date and registration.

For more information about any of these tests, check the following websites:

ACT Test

www.actstudent.org

SAT and PSAT

www.collegeboard.org

For a graduate of a non-accredited school, an ACT or SAT score, along with a diploma, gives an objective measurement of a student's academic achievement. Students should know the specific admission policies for the college to which they are applying so they can meet those requirements.

ASVAB (Armed Services Vocational Aptitude Battery) The ASVAB is a multiple-aptitude battery that measures developed abilities and helps predict future academic and occupational success in the military. It is a free test (paid by tax dollars) and is administered annually by the US Army to more than one million military applicants, high school, and post-secondary students. Each fall, FSP invites ASVAB testing services to Covenant Life Church to administer the testing as well as to provide interpretation during a follow-up session a few weeks after the test. This test is available to all students in grades 10-12 (they will not test any student before 10th grade). The test covers general science, arithmetic reasoning, word knowledge, paragraph comprehension, mathematics knowledge, electronics information, auto and shop information, and mechanical comprehension.

See more info regarding the test at: <http://official-asvab.com/>

The ASVAB Career Exploration Program is a comprehensive, cost-free program that provides career exploration, planning materials and services to high schoolers. See <http://www.asvabprogram.com/>

FSP Graduation Requirements

Minimum Requirements

Core requirements: English.....	4 credits
Math.....	3 credits
Must include both Algebra and Geometry	
Science.....	2 credits
Must include Physical Science & Life Science (with labs)	
Social Studies.....	2 credits
Must include American History	
Foreign Language.....	1 credit
Additional core credits.....	2 credits
Other requirements: Health.....	0.5 credit
P.E.....	0.5 credit
Technology.....	1 credit
Bible.....	2 credits
Fine Arts / Elective.....	2 credits
Other credits (may be additional core or electives).....	2 credits

Total = 22 credits

Academic Track (recommended for those continuing their education):

Core Requirements: English.....	4 credits
Math.....	3 credits
Must include Algebra & Geometry (4 recommended)	
Science.....	3 credits
Must include Physical Science & Life Science (with labs)	
Social Studies.....	3 credits
Must include American History and Government	
Foreign Language (2 years of same language preferred)....	2 credits
Additional core credits.....	2 credits
Other requirements: Health.....	0.5 credit
P.E.....	0.5 credit
Technology.....	1 credit
Bible.....	2 credits
Fine Arts / Elective.....	2 credits
Other credits (may be additional core or electives).....	2 credits

Total = 25 credits

An IEP must be submitted at the beginning of each school year for students who may not be able to meet the required credits for graduation. In this case, a separate plan for graduation will be developed according to the student's IEP.

The following are the Maryland state requirements for high school graduation. Individual school districts may have additional requirements, which is important if your student wants to re-enter the public school system. Note: As a homeschool student your diploma does not come from the State of Maryland and we are not required to have the same graduation requirements but it is important to know what the state requires. Colleges sometimes ask if you met your state requirements for graduation so you may only say you met Maryland’s state requirements with integrity if you have met the following requirements.

English	4 credits
Math.....	3 credits
	(moving to 4 soon)
	Must include Algebra, Geometry, and at least 1 additional Math credit
	Note: Beginning with students entering the 9th grade class of 2014—2015 school year, each student shall enroll in a mathematics course in each year of high school that the student attends, up to a maximum of 4 years of attendance, unless in the 5th or 6th year a mathematics course is needed to meet a graduation requirement.
Science.....	3 credits
	Must include 1 credit in Biology and 2 credits with lab, sciences accepted include earth, environment, life, or physical sciences
Social Studies.....	3 credits
	Must include US History, World History, and Government
Fine Arts	1 credit
Health.....	0.5 credit
P.E.....	0.5 credit
Technology.....	1 credit
Other Requirements	
World Language or ASL.....	2 credits
Or	
Advanced Technology.....	2 credits
Electives.....	3 credits
	Total = 21 credits

High School Course Examples

This list is not exhaustive, but serves as a guideline for subjects studied at the high school level. It is the responsibility of each family to ensure the curriculum chosen meets the criteria for high school credit as outlined previously in the Record Keeping section. Families questioning a curriculum's thoroughness or credit worthiness should ask their reviewer or administrator about the curriculum before starting it. Families should also refer to the Graduation Requirements when choosing subjects for their student to study.

English: Composition, Literature, Journalism, Rhetoric, Speech, World Literature, British Literature, Bible as Literature. Note: A high school English credit is typically comprised of a number of components including literature, grammar, composition and vocabulary. Families should ensure that the student is able to analyze literature and write proficiently. Adequate tests/resources should be combined to achieve these goals.

Math: Algebra I, Algebra II, Geometry, Trigonometry, Pre-calculus, Calculus, Advanced Math, Consumer Math, Business Math, Technical Math, Accounting, General Math (high school or college level).

Science: Agriculture, Aerospace, Astronomy, Biology, Advanced Biology, Botany, Chemistry, Advanced Chemistry, Ecology, Environmental Science, Geology, Horticulture, Marine Biology, Physical Science, Physics.

Social Studies: American History, European History, Economics, Geography, Maryland State History, Political Science, Psychology, Sociology, U.S. Government, World Geography, World History.

Foreign Language: Spanish, French, German, Italian, Chinese, Latin, biblical Greek or Hebrew, sign language.

Health: Anatomy & Physiology, Environmental Health, General Health, Nutrition. NOTE: If a course is counted for Health credit, it cannot also be counted for Science credit.

Physical Education: Aerobics, Ballet, Basketball, Baseball, Bowling, Coaching, Cycling, Dance, Exercise (ie. videos), Football, Golf, Gymnastics, Hockey, Karate, Lacrosse, Racquetball, Running, Tennis, Track and Field, Skating, Soccer, Swimming, Volleyball, Walking, Weight Training, Wrestling. Note: Hours

logged are very important. Most sports should be considered pass/fail, unless formal testing and justifiable documentation/awards can be shown for the grade.

Technology: Web Development, Computer Programming, Keyboarding, Microsoft Office (Word, Excel, PowerPoint), Google Tools, Graphic Design, Computer Science, Video Production.

Bible: Old Testament Survey, New Testament Survey, Apologetics, Inductive Bible Studies, Church History. This subject can be done as pass/fail through logged hours of personal devotions/Bible study, 10:31 participation (1.5 hours for worship/teaching/discussion); church service attendance (1 hour for worship/teaching), conference attendance, etc.

ELECTIVES:

Art: Art, Art Appreciation, Art History, Calligraphy, Ceramics, Drawing, Painting, Mixed Media, Watercolor, Graphic Design, Drama, Puppetry.

Music: Music Appreciation, Choir, Band Orchestra, Instrumental Music, recitals, competitions Note: Lessons and practice hours can be logged and should be considered pass/fail, unless formal testing and justifiable documentation/awards can be shown for the grade.

Vocational Training: FSP will give credit for job-specific technical training and experience (done under a supervisor) that students complete in their junior and senior years. If the student works a minimum of 10 hours per week at the same position for entire year (minimum of 30 weeks), 1 credit may be awarded. No credit will be awarded for less than 10 hours per week. Note: Hours should be logged; vocational training will be considered a pass/fail elective, unless formal testing and justifiable documentation/awards can be shown for the grade.

Other Electives: Auto Mechanics, Debate, Driver's Education (1/4 credit), Home Economics, Electronics, Journalism, Logic, Photography, SAT Prep Course, Sewing, Speech, Study Skills, Woodworking. NOTE: Courses offered for certification (ie. CPR, child care, first aid) can be counted for ¼ credit with hours logged and proof of completion. Many electives are considered pass/fail, unless they are documented with syllabus, tests and sufficient graded work.